

DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

BIDDING DOCUMENTS



PROCUREMENT OF DIETARY ITEMS AND LPG

1. INVITATION TO BID

Sealed bids are invited for the procurement of dietary items and LPG lot wise during financial year (2018 - 2019), under Punjab Procurement Rules 2014, from experienced and financially sound business enterprises, registered with tax departments as per government regulations with the status of active tax payer. Lots are as follows:

Lot #	Name	Bid Security (In the form of CDR / DD / PO)
01	Wheat Products	84,888
02	Pulses (Daalein)	108,068
03	Loose Spices (Khulay Masala Jaat)	12,026
04	Packed Items	145,702
05	Bakery Items	22,945
06	Eggs	43,920
07	Chicken	59,488
08	Meat (Mutton, Beef/ Veal)	179,340
09	Fresh Milk	136,640
10	Vegetable and Fruit (Sabziaat aur Phall)	93,167
11	LPG	49,703

Bid security does not exceed the 5% of estimated price. The intending bidders are advised to submit their profiles including **technical and financial bids** in separately sealed envelopes in a single package. Pre-bid meeting will be held on **Monday 16 July 2018 at 11:00 am**.

Bid documents are immediately available and can also be purchased from School during office hours for Rs.500. The bid documents are also available at the PPRA website www.ppra.punjab.gov.pk and PDS & CEA website www.daanishschools.edu.pk. Completed bids should reach by **Monday, 23 July 2018 up to 11:00 am** at School. Technical bids will be opened on the same day at 11:30 am.

Principals, Daanish Schools (Boys & Girls) Fazilpur District Rajanpur
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2. DEFINITIONS

- a. "Authorized Representative" means any representative appointed, from time to time, by the Purchaser and the Bidder/ Contractor in proper manner.
- b. "Bidder/ Tenderer" means the interested Firm/ Company that may provide or provides related goods / services to any of the public/ private sector organization under the contract and have registered for the relevant business thereof.
- c. "Commencement Date of the Contract" means the date on which the signature of both purchaser and the contractor are affixed to the written contract.
- d. "Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.
- e. "Contractor/ Vendor" means the Tenderer whose bid has been accepted and awarded Letter of Acceptance followed by the signing of Contract.
- f. "Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- g. "Business Enterprises" includes individual, association of persons, firm, company, corporation, institution and organization, etc., having legal capacity.
- h. "Purchaser" mean the Principals of the Daanish Schools.
- i. "Services" means "labor and transportation" services which the Contractor is required to provide the Purchaser under the Contract.
- j. "Goods " means Dietary items
- k. "Manufacturer" means manufacturer of Dietary Items.
- l. "Seller" means a person having proper sale point at some main market of a city.
- m. "Supplier" means supplier of dietary items and LPG.

3. ALLOCATION OF FUNDS

Punjab Daanish Schools and Centers of Excellence Authority has allocated funds to the Daanish Schools (Boys &Girls), Fazilpur District Rajanpur, for the procurement of Dietary Items and LPG during the financial year 2018 -19.

4. QUANTITY AND SPECIFICATION

Dietary items and LPG are grouped in different lots. Estimated Quantity, price and specification of each item in each lot, required during the contract period are mentioned, in the "**LIST OF ITEMS**" at **Annex-A**. The items will be delivered / off loaded at the Schools store-rooms.

The bids should be given lot wise inclusive of all taxes/duties/charges/packing/freight charges. The bid should be submitted on the prescribed "**BID FORM**" at **Annex-B**.

5. BID SECURITY

Technical Proposal must be accompanied with Bid Security in the form of original CDR / DD / PO in the favour of "*Daanish School Boys Fazilpur, Security Deposit Account*". Amount of bid security for each lot is mentioned in the "**LIST OF ITEMS**" at **Annex A**.

6. TERMS AND CONDITIONS

Any offer not in line with the instructions, terms & conditions of the bidding document will be rejected. No offer shall be considered if:-

- a. Received without Bid Security equal to the amount mentioned for each lot in the Lot

wise List of Items, in the form of CDR /DD / PO in favour of “*Daanish School Boys Fazilpur, Security Deposit Account*”.

- b. Received after fixed date and time.
- c. Any page of bidding document is unsigned and unstamped by the owner or authorized representative of the owner.
- d. Purchase receipt of bid document is not enclosed in technical proposal.
- e. The offer is ambiguous, conditional.
- f. The offer is from a blacklisted firm / suspended by the Government.
- g. The offer received is of a shorter validity than required in the tender enquiry.
- h. The offer is for items not conforming of specifications indicated in the bidding documents.
- i. Offer of any item within the lot is missing.

7. **TECHNICAL INSPECTION OF BUSINESS**

School shall verify the ownership of business and shall inspect / verify the experience. In case of incongruity of experience, non-ownership of business, the firm shall be technically disqualified and shall not be eligible to participate in financial bidding, in such a case the financial bid will be returned unopened to the bidder.

8. **BIDDING PROCEDURE**

- a. All bidders must submit their bids lot wise in accordance with “**Single Stage-Two Envelope Procedure**” of Punjab Procurement Rules 2014 vide clause 38(2), detailed as under:-
 - i. the bid shall be a single package consisting of two separate envelopes, containing separately the financial and the technical proposals;
 - ii. the envelopes shall be marked as “**FINANCIAL PROPOSAL**” and “**TECHNICAL PROPOSAL**”;
 - iii. in the first instance, the “Technical Proposal” shall be opened and the envelope be marked.
- b. “Financial Proposal” shall be retained unopened in the custody of the procuring agency i.e. Daanish School.
 - i. the procuring agency shall evaluate the technical proposal as per criteria mentioned in “**Technical Evaluation Sheet** “at **Annex C**, without reference to the price and shall reject any proposal which does not conform to the specified requirements;
 - ii. during the technical evaluation, no amendments in the technical proposal shall be permitted;
 - iii. After the evaluation and approval of the technical proposals, the procuring agency shall open the financial proposals of the technically accepted bids, publically at a time, date and venue announced and communicated to the bidders in advance, within the bid validity period.
 - iv. the financial bids found technically non- responsive shall be returned un-opened to the respective bidders; and
 - v. the lot wise lowest evaluated bid shall be accepted;
 - vi. Procuring agency reserves the right to reject all bids in accordance with Punjab Procurement Rules - 2014.

9. **BID VALIDITY**

Bid will be valid for 90 days from bidding date.

10. **QUALITY**

The bidders will bring sample of non-perishable items / dry ration strictly according to item’s specifications. The selected samples of successful bidder (s) may be sent if deemed appropriate for laboratory examination to confirm the required specifications. All the laboratory test charges will be paid by the successful bidder/s.

During the contract period, if deemed necessary the selected samples from the consignments of non-perishable items / dry ration may be examined randomly from laboratory. Expenditures incurred on all laboratory tests will be borne / paid by contractor. Each consignment of perishable items will be examined by the School inspection committee. In case of any difference in the quality of items as per prescribed specifications / quality standards, the consignment will be returned, and contractor will provide the items as per specifications within given time, on the cost, borne by contractor.

11. **DEMAND /DELIVERY PERIOD / SUPPLY PROCEDURE**

Successful bidder/s will have to supply the items of the respective lot/s as per time / quantity given in purchase orders, during the contract period. Purchase order /demand of non-perishable / dry items will be issued to the contractor who will be bound to supply items within 10 days.

Demand of perishable / fresh items may be given on weekly basis. Demand of different variety of fruits and vegetables will be according to the season or months of availability as per mentioned in the Items list.

Failing which will render contractor(s) liable to be proceeded against as per terms and conditions of bidding document / agreement.

12. **PENALTIES BASED ON NON-PERFORMANCE**

a. **Delayed Supply**

- i. In case of delayed supply of non-perishable / dry item(s) or consignment the contractor shall be charged penalty at the rate of 1 % for each day at the bid price of that particular item or consignment.
- ii. In case of delayed supply of perishable item(s) or consignment, the contractor shall be charged penalty at the rate of 2 % of that day at the bid price of that particular item or consignment.

b. **Non-supply**

- i. In case the contractor fails to supply the non-perishable / dry items within 20 days after issuance of purchase order, the failure will be considered as non-supply instead of delayed supply and the contractor shall be liable to be charged penalty at the rate of 5 % of the price of that particular item or consignment.
- ii. In case the contractor fails to supply the perishable items consistently three times after issue of purchase order the failure will be considered as non-supply instead of delayed supply and the contractor shall be liable shall be charged penalty at the rate of 5 % of the price of particular item or consignment.

c. **Risk and Cost**

- i. In case the contractor fails to supply the perishable or non-perishable items within given time, the School may fulfill the requirement by purchasing the items from open market on itself at market rate. In such a case the difference of cost in bid price and market rate will be deducted from monthly payment of the contractor in addition to penalty at the rate of 1 % and 2 % as applicable of price of that item or consignment.
- ii. In case of any difference in the quality of items supplied as per prescribed specifications / quality standards, the consignment will be returned, and contractor will provide the items as per specifications within given time, on the cost, borne by contractor.
- iii. In case the contractor fails to supply the perishable or non-perishable items as per prescribed specifications / quality standards within given time, the School will fulfill the requirement by purchasing the items from open market on itself. In such a case the difference of cost in bid price and market rate will be deducted from monthly payment of the contractor in addition to penalty at the rate of 1 % and 2 % as applicable of price of that item or consignment.

d. **Forfeiture of performance Guarantee and Blacklisting**

- i. Frequent failures, both delayed supplies and non-supplies, will be considered as non-performance resulting in forfeiture of performance guarantee and termination of contract leading to the black listing. In such an eventuality, purchaser shall have right

to offer the contract to the second lowest evaluated bidder at his bid price provided mutually agreed by both parties with the approval of school purchase committee.

e. **Grant of Waiver in Penalties**

- i. Purchase committee of school will have the authority to waive off the imposed penalties after duly considering and verifying a written request by the contractor clearly mentioning the reasons of delayed supply, non-supply and quality issues.

13. **PAYMENT**

The payment will be made on fortnightly basis through cross Cheque after fulfillment of necessary formalities and deduction of all types of charges / taxes / penalties etc.

14. **PERFORMANCE GUARANTEE**

The successful bidders will have to deposit performance guarantee of 2% of contract price. Performance guarantee shall be returned after successful completion of supplies / contract i.e. fulfillment of all terms and conditions of the bid and the contract. In case of any breach, or failure to fulfill any of the terms and condition of the tender and /or of contract, the performance guarantee shall be forfeited.

15. **CLOSING OF CONTRACT**

Except for defect liability by the contractor, as specified in the conditions of contract, performance of the contract shall be deemed close on settlement of accounts. Disputes if any shall be resolved through dispute resolution mechanism provided in the contract.

In case of any non-payment of defect liability by the contractor the amount may be settled from the performance guarantee deposited by contractor.

16. **DISPUTE RESOLUTION / REDRESSAL OF GRIEVANCE**

In case of any grievance on the decision given by the purchase committee, Deputy Commissioner / Governing Body Daanish School will be the Sole Arbitrator and his decision will be binding on both the parties to this agreement as well as his decision cannot be challenged in any court of Law.

17. **ACCEPTANCE / REJECTION**

Principals Daanish School (Boys and Girls) reserves the right to accept and reject any or all bids at any time prior to the acceptance of a bid in the light of Punjab Procurement Rules, 2014.

GENERAL INSTRUCTIONS

1. Bidders shall bid the rates lot wise. Rate of each item within the lot should be given. In case of missing rate of any item in the lot, that bid will be rejected. Bidder may bid rates in one or more lots. Rates quoted shall be in terms of units specified. Bids will be evaluated lot wise.
2. Bidders shall give evidences of their business /firm/warehouses/godowns/ Registrations/ licenses/ experience/ Tax detail / bank statements with complete relevant / valid documents attached.
3. The bidders should specifically indicate their rates. Any erasing/cutting/crossing etc. appearing in the offer must be properly signed by the persons signing the tender. Offer with any overwriting shall in no circumstances be accepted.
4. Contractors shall provide the items of equivalent brand for which the brands are mentioned. In case of difference of opinion on equivalence of brand, the decision of the purchase committee will be considered final binding for all.
5. No packed item having expiry date with remaining expiry time less than 50 % of total useable time will be accepted. Whereas, Bread will be accepted fresh.

6. Daanish Schools reserves the right to reject all bids in accordance with the Punjab Procurement Rules - 2014.
7. Bidders shall submit complete details of their firm, offices, and workplaces, Staff along with postal address, Phones/Fax numbers, E-mail and Website information.
8. In case "Similar" items offered are at variance with the specification given in the bidding document, the bidders must clearly identify variations in their offers. Items offered of a specification superior to the one specified in the bidding documents shall however, be acceptable. In case of difference of opinion on equivalence of brand, the decision of the purchase committee will be considered final binding for all.
9. Payment of LPG will be made as per weight of gas. Quantity and amount will be calculated at the time of return of used cylinders.
10. Any other information/ details required, in this connection, may be acquired from the Admin Office, Daanish Schools on any working day during office hours.

SPECIAL INSTRUCTIONS

1. Procurement process shall be conducted and completed under strict compliance of PPR - 2014.
2. Procuring Agency, Daanish School (Boys and Girls) will issue purchase / demand orders as per requirement during the period of contractor.
3. Contractor will ensure to observe utmost standards of hygiene and cleanliness of his operations, delivery procedure, items etc.
4. Contractor will only interact with nominated person / staff members of School. Interaction of contractor or his workers with students or irrelevant persons will be intolerable and may result in penalty or termination of contract and forfeiture of performance guarantee.
5. Contractor will settle all his personal disputes / litigations / conflicts at his own without involving procuring agency or its premises. Violation may result in termination of contract with forfeiture of performance guarantee.
6. If contractor will terminate the contract before its completion, performance guarantee will be forfeited.
7. Contractor will provide security / police clearance certificate of his own and his workers / representatives.
8. All taxes announced by tax authorities from time to time are applicable.
9. The procuring agency reserves the right to purchase full or part of the dietary items or ignore/scrap/cancel the tender in the light of Punjab Procurement Rules, 2014.

CONTRACT AGREEMENT

(On stamp paper value Rs 500)

This CONTRACT AGREEMENT (this "Contract") made as of the [day] of [month], [year], between

[Daanish School (Boys & Girls) Fazilpur District Rajanpur] (the "Purchaser"), on the one part, and

[full legal name of Contractor & Address], on the other part severally liable to the Purchaser for all of the Contractor's obligations under this Contract and is deemed to be included in any reference to the term "the Contractor" for procurement of [Items].

RECITALS

WHEREAS,

- (a) The Purchase has requested the Contractor to provide certain supply of Goods as described in Tender Document; and
- (b) The Contractor, have represented to the Purchaser that it has the required professional skills, and personnel and technical resources, has agreed to provide such items on the terms and conditions set forth in this Contract.

NOW THEREFORE, the Parties to this Contract agree as follows:

1. The Contractor hereby covenants with the Purchaser to supply the items and to remedy damage therein, at the time and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of the payments to be made by the Purchaser to the Contractor.
2. The Purchaser hereby covenants with the Contractor to pay the Contractor, the Contract Price as may become payable, at the times and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of supply of the Goods and remedying of damage therein.
3. Bid document, Technical and financial bids, Acceptance letter & award notification and work order and minutes of pre-bid meeting shall be deemed to form and be read and construed as part of this Contract.

IN WITNESS whereof the Parties hereto have caused this Contract to be executed in accordance with the laws of Pakistan as of the day, month and year first indicated above.

[For Daanish School _____]

For [full legal name of the Contractor]

Signature_____

Signature_____

Name _____

Name _____

Designation _____

Designation _____

WITNESSES

Signature_____

Signature_____

CNIC _____

CNIC _____

Name _____

Name _____

Designation _____

Designation _____

DOCUMENTS CHECKLIST

Documents as per following details should be attached with technical and financial proposals

1. TECHNICAL PROPOSAL

- a. Copy of valid CNIC attested by authorized person.
- b. Copy of NTN card attested by authorized person.
- c. Experience:
 - i. Registration letter / certificate issued by respective authority, department, market committee, chamber of commerce, trade associations, SECP, company registrar.
 - ii. Supply / sales evidences
- d. Registered with Tax Department/s: Declaration issued by Tax department, Registration with tax department / Tax Returns/ Tax paid / Active tax payer status in FBR record.
- e. Bank Account Maintenance: Certificate issued by bank that the account is being maintained since when and the title of account is what, last 6 months bank account statement.
- f. Complete business Profile printed on letter head with signature of proprietor and stamped
- g. Copy of CDR / DD / PO as Bid Security
- h. Cover letter /Undertaking on Letter Head / Stamp Paper as per **Annex D**
- i. Original bid document purchased from School with each page signed and stamped.
- j. Original purchase receipt of bid document. Bidders who have down loaded from web sited have to attach bidding document price payment receipt issued from School.
- k. Police security verification certificate

2. FINANCIAL PROPOSAL

- a. Financial proposal on prescribed format attached at **Annex B** having specification, estimated quantity and price, printed on letter head with signature of owner / proprietor and stamped.
- b. Original CDR / DD / PO as Bid Security

Note: Document with valid signatures of proprietor / authorized representative will only be accepted.

Annexure-A

Lot Number 01 (Wheat Products)

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Rates/price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
1	Atta	Super Fine, Moisture not more than 14%, Acidity Not more than 0.115%, Gluten (dry weight basis) Not less than 8%	Kg	40	195200	7,808,000
2	Maida	Super Fine Quality, Moisture not more than 14%, Acidity Not more than 0.115, Gluten (dry weight basis) Not less than 8	Kg	45	12200	549,000
3	Suji	Super Fine Quality, Moisture not more than 12%, Acidity not more than 0.115%, Gluten (dry weight basis) Not less than 7%	Kg	45	2928	131,760
Total Amount						8,488,760
Bid Security						84,888

Lot Number 02 Pulses (Daalein)

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Rates/price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
Split Pulses (Detail 1 to 4)			Kg	123.75	19520	2,415,600
1	Dal Chana	Best Quality Shall be clean, dry, sound, wholesome, sweet and free from admixture of un whole substances. Foreign matter - Not more than 2% Damaged grains - Not more than 4% Foreign food grains - Not more than 2%	Kg	110		-
2	Dal Mash		Kg	140		-
3	Dal Moug		Kg	120		-
4	Dal Masoor		Kg	125		-
5	White Chana (Whole)	Shall be clean, dry, sound, whole some, sweet and free from admixture of un whole substances. Foreign matter - Not more than 2% Damaged grains - Not more than 6%, Foreign food grains - Not more than 3%	Kg	149	7320	1,090,680
6	Rice	Super kernel basmati, shall be dry sweet clean whole some and free from poisonous substance Moisture Not more than 13 percent Foreign matter - Not more than 3% Weevilled grains - Not more than 1.5%, Damage grains - Not more, then 0.5%, Broken grains Not more than 4.0 percent	Kg	120	43920	5,270,400
7	Sugar (Cheeni)	Super fine, colorless, odour less, Crystalline. Moisture not more than 0.5 percent by weight Sucrose Not less than 99.5 percent by weight Extraneous matter Not exceed 0.1 percent by weight	Kg	52	39040	2,030,080
Total Amount						10,806,760
Bid Security						108,068

Lot Number 03 Loose spices (Khulay Masala Jaat)

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Rates/price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
1	Imli	A grade quality, fresh, clean wholesome, dry. normal in taste, smell and color	Kg	190	48.8	9,272
2	Safaid Till		Kg	263	63.44	16,685
3	Meetha Soda		Kg	64	29.28	1,874
4	Kishmish		Kg	420	29.28	12,298
5	Khopra		Kg	473	29.28	13,849
6	Dhania		Kg	211	64.904	13,695
7	Gram Masala (Details a to i)					
A	Safaid Zeera	Fine quality. Shall have the characteristic colour and aroma. It shall be free from any added coloring matter. Moisture Not more than 10 percent	Kg	480	239.12	114,778
B	Kali Mirch	Fine quality having the characteristic flavor, pungent taste and free from foreign starch and other extraneous matter, moisture not more than 10 percent.	Kg	800	131.76	105,408
C	Ilaichi Bari	Fine quality shall be free from added coloring matter, alive or added insects. It shall contain moisture not more than 12 percent	Kg	1800	107.36	193,248
D	IlaichiChoti	Fine quality Shall be free from added coloring matter Moisture-Not more than 12%	Kg	2000	53.68	107,360
E	Dar Cheeni (Whole)	Fine quality shall not contain any foreign substance and coloring matter/shall be free from insect damaged matter. Moisture - not more than 12%	Kg	450	112.24	50,508
F	Long (Whole)	Fine quality, Moisture - not more than 12%	Kg	1400	112.24	157,136
G	Javatri	Fine quality Shall be sound, free from infestation and added coloring matter. Moisture not more than 7%	Kg	1700	107.36	182,512
H	Jafal (Whole)	Fine quality, Moisture - Not more the 8%	Kg	1100	131.76	144,936
I	Bad e Khatai	Fine quality shall not contain any foreign substance and coloring matter shall be free from insect damaged matter.	Kg	600	131.76	79,056
Total Amount						1,202,614
Bid Security						12,026

Lot Number 04 (Packed Items)

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Rates/price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
1	Custurd	Rafhan or equivalent	300 gm Pack	87	2440	212,280
2	Sawayyan	National or equivalent	150 gm Pack	23	3416	78,568
3	Zarda Color	Food Grade, Best Quality	5 gm Pack 25 Packs Box	110	24.4	2,684
4	Match Box	Kite or equivalent	10 No's. Box	30	58.56	1,757
5	Sharbat	Rooh e Afza /Jam e Sherin or equivalent	800 ml	195	2960	577,200
6	Cooking Oil	Dalda or equivalent	Ltr	173	39040	6,753,920
7	Salt Iodized	National or equivalent	800 gm	30	7320	219,600
8	Yeast	Fine quality	500 gm pack	350	32.696	11,444
9	Packed Masala					
A	Quorma Masala	National, Shan or equivalent	Pkt (50 Gram)	55	3416	187,880
B	Kofta Masala	National, Shan or equivalent	Pkt (50 Gram)	55	3416	187,880
C	Baryani Masala	National, Shan or equivalent	Pkt (45 Gram)	55	3416	187,880
D	Shami Keebab Masala	National, Shan or equivalent	Pkt (50 Gram)	55	2928	161,040
E	Laal Mirch	National, Shan or equivalent	Kg	650	976	634,400
F	Haldi	National, Shan or equivalent	Kg	650	326.96	212,524
10	Tea	Lipton, Tapal or equivalent	Kg	850	1464	1,244,400
11	Butter	Nurpur, Adam or equivalent	Kg	1050	2440	2,562,000
12	Jam / Marmalade	Mitchells, National or equivalent	440 gm Bottle	128	2928	374,784
13	Biscuit (Tikky Pack)	Peek Freans, LU or equivalent	No	6	160000	960,000
Total Amount						14,570,240
Bid Security						145,702

Lot Number 05 Bakery Items (Bread and Cake)

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Rates/price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
1	Bread	Fresh, Good quality	Nos. (Min 700-725g with min 22 slices)	80	22181.82	1,774,545
2	Cake	Dawn or equivalent	Nos. (200±10g with min 8 slices per pack)	50	10400	520,000
Total Amount						2,294,545
Bid Security						22,945

Lot Number 06 Eggs

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Rates/price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
1	Egg (Hen)	Fresh, weight not less than 50 gm	No	9	488000	4,392,000
Total Amount						4,392,000
Bid Security						43,920

Lot Number 07 Chicken

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Rates/price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
1	Chicken	Without pota, Kalaji, weight not more than 2kg oflive / un-slaughtered	Kg	260	22880	5,948,800
Total Amount						5,948,800
Bid Security						59,488

Lot Number 08 Meat (Mutton and Beef)

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Rates/price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
1	Mutton	Healthy young animal slaughtered in front of rep of school. Shall be lean meat, with overlying removed.Fat not more than 5%.	Kg	800	14152	11,321,600
2	Boneless Beef	Healthy young animal slaughtered in front of rep of school. Shall be lean meat, with overlying removed.	Kg	400	4148	1,659,200
3	Beef / Veal with Bones	Fat not more than 5%.	Kg	350	14152	4,953,200
Total Amount						17,934,000
Bid Security						179,340

Lot Number 09 (Fresh Milk)

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Rates/price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
1	Fresh Milk	Shall not contain any added water, permitted food additive, other added substances, traces of antibiotic substance and hormonal residue. Not less than 3.5% of milk fat	Ltr	80	170800	13,664,000
Total Amount						13,664,000
Bid Security						136,640

Lot Number 10 Vegetables and Fruits(SabziaataurPhall)

Sr. No.	Items	Specification	Unit Kg/L	Est. Rates/price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
1	Fresh Vegetables		Kg	35	24400	854,000
A	Gajar (Dec to Feb)	Fine Quality, fresh, Shall be clean whole some, sound. Shall not be dried. Shall be without shriveled. Colour of fresh vegetable	Kg	40		-
B	Mooli (Dec to Feb)		Kg	30		-
C	Shaljum (Dec to Feb)		Kg	30		-
D	Palak (Dec to May)		Kg	35		-
E	Arvi (Aug toFeb)		Kg	45		-
F	Muttor (Dec to Feb)		Kg	80		-
G	Gobhi (Dec to May)		Kg	50		-
H	Bund Gobhi (Dec to May)		Kg	40		-
I	Bangon (Mar to May)		Kg	35		-
J	Kadu (Mar to May) (Aug to Nov)		Kg	25		-
K	Bhindi (Mar to May)		Kg	80		-
L	Teenday (Mar to May)		Kg	20		-
M	Tori (Mar to May)		Kg	30		-
N	Kareela (Mar to Aug)		Kg	55		-
O	Kheera (Mar to May)		Kg	25		-
P	Lemon (all season)		Kg	90		-
Q	Tar (Mar to May)		Kg	40		-
R	Adhrak (all season)		Kg	210	1464	307,440
S	Lehsan (all season)		Kg	150	1464	219,600
T	SabazMirch (all season)		Kg	35	1464	51,240
U	Podina (Dec to Feb)	Kg	80	488	39,040	
V	Tomato (all season)	Kg	32	14640	468,480	
W	Dhania (All season)	Kg	20	9760	195,200	
X	Aloo (All Season)	Kg	37	24400	902,800	
Y	Piaz (all season)	Kg	45	29280	1,317,600	
2	Fresh Fruit		Kg	101.67	48800	4,961,333
A	Keela (Dec to Mar) (Aug to Nov)	A grade, fresh, shall not be withered shriveled discolored or bruised	Doz.	100		-
B	Seeab (Dec to May) (Aug to Nov)		Kg	150		-
C	Kinno/Fruiter/Mitha (Dec to Feb)		Kg	80		-
D	Amrood (Dec to Feb) & (Mar to May)		Kg	100		-
E	Kharboza/Garma/Sarda (May to Jul)		Kg	30		-
F	Aam (Jun to Aug)		Kg	150		-
Total Amount						9,316,733
Bid Security						93,167

Lot Number 11 (LPG)

Sr. No.	Items	Specification	Unit Kg/Ltr	Estimated Rate/ Price per unit Inclusive of all Taxes & Charges	Est. Qty	Amount
1	LPG	OGRA approved Standard	Kg	105	47336	4,970,280
Total Amount						4,970,280
Bid Security						49,703

BID FORM (FINANCIAL BID/PROPOSAL)
School: DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

QUOTED RATES: Below quoted rates are as per specifications mentioned in Bid Document inclusive of all taxes/duties/charges/packing/freight/loading/unloading/lab testing with delivery of all items at Schools Stores.

Lot Number 01 (Wheat Products)

Sr. No	Items	Specification	Unit Kg/Ltr	Quoted Rates (Rs. per unit)	Est. Qty	Amount
1	Atta	Super Fine, Moisture not more than 14%, Acidity Not more than 0.115%, Gluten (dry weight basis) Not less than 8%	Kg		195200	
2	Maida	Super Fine Quality, Moisture not more than 14%, Acidity Not more than 0.115, Gluten (dry weight basis) Not less than 8	Kg		12200	
3	Suji	Super Fine Quality, Moisture not more than 12%, Acidity not more than 0.115%, Gluten (dry weight basis) Not less than 7%	Kg		2928	
Total Amount						
Bid Security						84,888

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
School: DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

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Lot Number 02 Pulses (Daalein)

Sr. No.	Items	Specification	Unit (Kg)	Quoted Rates (Rs. per unit)	Est. Qty	Amount
Split Pulses (Detail 1 to 4)			Kg		19520	
1	Dal Chana	Best Quality Shall be clean, dry, sound, wholesome, sweet and free from admixture of un whole substances. Foreign matter - Not more than 2 Damaged grains - Not more than 4% Foreign food grains - Not more than 2%	Kg		-	
2	Dal Mash		Kg		-	
3	Dal Moug		Kg		-	
4	Dal Masoor		Kg		-	
5	White Chana (Whole)	Shall be clean, dry, sound, whole some, sweet and free from admixture of un whole substances. Foreign matter - Not more than 2% Damaged grains - Not more than 6%, Foreign food grains - Not more than 3%	Kg		7320	
6	Rice	Super kernel basmati, shall be dry sweet clean whole some and free from poisonous substance Moisture Not more than 13 percent Foreign matter - Not more than 3% Weevil led grains - Not more than 1.5%, Damage grains - Not more, then 0.5%, Broken grains Not more than 4.0 percent	Kg		43920	
7	Sugar (Cheeni)	Super fine, colorless, odour less, Crystalline. Moisture not more than 0.5 percent by weight Sucrose Not less than 99.5 percent by weight Extraneous matter Not exceed 0.1 percent by weight	Kg		39040	
Total Amount						
Bid Security						108,068

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
School: DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

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Lot Number 03 Loose spices (Khulay Masala Jaat)

Sr. No	Items	Specification	Unit Kg/L	Quoted Rates (Rs. per unit)	Est. Qty	Amount
1	Imli	A grade quality, fresh, clean wholesome, dry. normal in taste, smell and color	Kg		48.8	
2	Safaid Till		Kg		63.44	
3	Meetha Soda		Kg		29.28	
4	Kishmish		Kg		29.28	
5	Khopra		Kg		29.28	
6	Dhania		Kg		64.904	
7	Gram Masala (Details a to i)					
A	SafaidZeera	Fine quality. Shall have the characteristic colour and aroma. It shall be free from any added coloring matter. Moisture Not more than 10 percent	Kg		239.12	
B	Kali Mirch	Fine quality having the characteristic flavour, pungent taste and free from foreign starch and other extraneous matter, moisture not more than 10 percent.	Kg		131.76	
C	Ilaichi Bari	Fine quality shall be free from added coloring matter, alive or added insects. It shall contain moisture not more than 12 percent	Kg		107.36	
D	IlaichiChoti	Fine quality Shall be free from added colouring matter Mositure-Not more than 12%	Kg		53.68	
E	Dar Cheeni (Whole)	Fine quality shall not contain any foreign substance and coloring matter/shall be free from insect damaged matter. Moisture - not more then 12%	Kg		112.24	
F	Long (Whole)	Fine quality, Moisture - not more than 12%	Kg		112.24	
G	Javatri	Fine quality Shall be sound, free from infestation and added colouring matter. Moisture not more than 7%	Kg		107.36	
H	Jafal (Whole)	Fine quality, Moisture - Not more the 8%	Kg		131.76	
i	Bad e Khatai	Fine quality shall not contain any foreign substance and coloring matter shall be free from insect damaged matter.	Kg		131.76	
					Total Amount	
					Bid Security	12,026

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
School: DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

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Lot Number 04 (Packed Items)

Sr. No.	Items	Specification	Unit Kg/Ltr	Quoted Rates (Rs. per unit)	Est. Qty	Amount
1	Custurd	Rafhan or equivalent	300 gm Pack		2440	
2	Sawayyan	National or equivalent	150 gm Pack		3416	
3	Zarda Color	Food Grade, Best Quality	5 gm Pack 25 Packs Box		24.4	
4	Match Box	Kite or equivalent	10 No's Box		58.56	
5	Sharbat	Rooh e Afza /Jam e Sherin or equivalents	800 ml		2960	
6	Cooking Oil	Dalda or equivalent	Ltr		39040	
7	Salt Iodized	National or equivalent	800 gm		7320	
8	Yeast	Fine quality	500 gm pack		32.696	
9	Packed Masala					
A	Quorma Masala	National, Shan or equivalent	Pkt 50 Gram		3416	
B	Kofta Masala	National, Shan or equivalent	Pkt 50 Gram		3416	
C	Baryani Masala	National, Shan or equivalent	Pkt 45 Gram		3416	
D	ShamiKeebab Masala	National, Shan or equivalent	Pkt 50 Gram		2928	
E	LaalMirch	National, Shan or equivalent	Kg		976	
F	Haldi	National, Shan or equivalent	Kg		326.96	
10	Tea	Lipton, Tapal or equivalent	Kg		1464	
11	Butter	Nurpur, Adam or equivalent	Kg		2440	
12	Jam / Marmalade	Mitchells, National or equivalent	440 gm per Bottle		2928	
13	Biscuit (Tikky Pack)	Peek Freans, LUor equivalent	No		160000	
Total Amount						
Bid Security						145,702

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
School: DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

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Lot Number 05 Bakery Items (Bread and Cake)

Sr. No.	Items	Specification	Unit	Quoted Rates (Rs. per unit)	Est. Qty	Amount
1	Bread	Fresh, Good quality	Nos. (Min 700-725g with min 22 slices)		22181.82	
2	Cake	Dawn or equivalent	Nos. (200±10g with min 8 slices per pack)		10400	
Total Amount						
Bid Security						22,945

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
School: DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

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Lot Number 06 Eggs

Sr. No.	Items	Specification	Unit Kg/L	Quoted Rates (Rs. per unit)	Est. Qty	Amount
1	Egg (Hen)	Fresh, weight not less than 50 gm	No		488000	
Total Amount						
Bid Security						43,920

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
School: DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

QUOTED RATES: Below quoted rates are as per specifications mentioned in Bid Document inclusive of all taxes/duties/charges/packing/freight/loading/unloading/lab testing with delivery of all items at Schools Stores.

Lot Number 07 (Chicken)

Sr. No.	Items	Specification	Unit Kg/L	Quoted Rates (Rs. per unit)	Est. Qty	Amount
1	Chicken	Without pota, Kalaji, weight not more than 2kg of live / un-slaughtered	Kg		22880	
Total Amount						
Bid Security						59,488

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
School: DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

QUOTED RATES: Below quoted rates are as per specifications mentioned in Bid Document inclusive of all taxes/duties/charges/packing/freight/loading/unloading/lab testing with delivery of all items at Schools Stores.

Lot Number 08 Meat (Mutton and Beef)

Sr. No.	Items	Specification	Unit Kg/Ltr	Quoted Rates (Rs. per unit)	Est. Qty	Amount
1	Mutton	Healthy young animal slaughtered in front of rep of school. Shall be lean meat, with overlying removed. Fat not more than 5%.	Kg		14152	
2	Boneless Beef	Healthy young animal slaughtered in front of rep of school. Shall be lean meat, with overlying removed. Fat not more than 5%.	Kg		4148	
3	Beef / Veal with Bones		Kg		14152	
Total Amount						
Bid Security						179,340

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
School: DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

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Lot Number 09 (Fresh Milk)

Sr. No.	Items	Specification	Unit Kg/L	Quoted Rates (Rs. per unit)	Est. Qty	Amount
1	Fresh Milk	Shall not contain any added water, permitted food additive, other added substances, traces of antibiotic substance and hormonal residue. Not less than 3.5% of milk fat	Ltr		170800	
Total Amount						
Bid Security						136,640

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
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Lot Number 10 Vegetables and Fruits (Sabziaat aur Phall)

Sr. No.	Items	Specification	Unit Kg/Ltr	Quoted Rates (Rs. per unit)	Est. Qty	Amount	
Fresh Vegetables			Kg		24400		
A	Gajar (Dec to Feb)	Fine Quality, fresh, Shall be clean whole some, sound. Shall not be dried. Shall be without shriveled. Colour of fresh vegetable	Kg		-		
B	Mooli (Dec to Feb)		Kg		-		
C	Shaljum (Dec to Feb)		Kg		-		
D	Palak (Dec to May)		Kg		-		
E	Arvi (Aug toFeb)		Kg		-		
F	Muttor (Dec to Feb)		Kg		-		
G	Gobhi (Dec to May)		Kg		-		
H	Bund Gobhi (Dec to May)		Kg		-		
I	Bangon (Mar to May)		Kg		-		
J	Kadu (Mar to May) (Aug to Nov)		Kg		-		
K	Bhindi (Mar to May)		Kg		-		
L	Teenday (Mar to May)		Kg		-		
M	Tori (Mar to May)		Kg		-		
N	Kareela (Mar to Aug)		Kg		-		
O	Kheera (Mar to May)		Kg		-		
P	Lemon (all season)		Kg		-		
Q	Tar (Mar to May)		Kg		-		
R	Adhrak (all season)		Kg			1464	
S	Lehsan (all season)		Kg			1464	
T	SabazMirch (all season)		Kg			1464	
U	Podina (Dec to Feb)	Kg			488		
V	Tomato (all season)	Kg			14640		
W	Dhania (All season)	Kg			9760		
X	Aloo (All Season)	Kg			24400		
Y	Piaz (all season)	Kg			29280		

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
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Lot Number 10 Vegetables and Fruits (SabziaataurPhall)

Sr. No.	Items	Specification	Unit Kg/Ltr	Quoted Rates (Rs. per unit)	Est. Qty	Amount
2	Fresh Fruits				48800	
A	Keela (Dec to Mar) (Aug to Nov)	A grade, fresh, shall not be withered shriveled discolored or bruised	Doz.		-	
B	Seeab (Dec to May) (Aug to Nov)		Kg		-	
C	Kinno/Fruiter/Mitha (Dec to Feb)		Kg		-	
D	Amrood (Dec to Feb) (Mar to May)		Kg		-	
E	Kharboza/Garma/Sarda (May to Jul)		Kg		-	
F	Aam (Jun to Aug)		Kg		-	
Total Amount						
Bid Security						93,167

Date: _____

Signature with Stamp

BID FORM (FINANCIAL BID/PROPOSAL)
School: DAANISH SCHOOLS (BOYS & GIRLS) FAZILPUR

QUOTED RATES: Below quoted rates are as per specifications mentioned in Bid Document inclusive of all taxes/duties/charges/packing/freight/loading/unloading/lab testing with delivery of all items at Schools Stores.

Lot Number 11 (LPG)

Sr. No.	Items	Specification	Unit Kg/Ltr	Quoted Rates (Rs. per unit)	Est. Qty	Amount
1	LPG	OGRA approved Standard	Kg		47336	
Total Amount						
Bid Security						49,703

Date: _____

Signature with Stamp

PRINTED ON LETTER HEAD OF BIDDER WITH DETAIL ADDRESS AND CONTACT NUMBERS

BID FORM

(Technical Bid / Proposal)

Lot No _____

Sr. #	Parameter of Technical Evaluation	Yes / No	Documents at Flag ____	Remarks
1	At least 1 year of verifiable experience in sale / supply of similar items			
2	Registered with market committee or registered as business in similar items			
3	Active tax payer status			
4	Verifiable Sale point / office/ business place			
5	Account Maintenance certificate issued by bank			
6	Bank Statement of last 1 x year			

Dated: _____

Signature with Stamp

Format of Covering Letter / Undertaking to be submitted with Technical Proposal

PRINTED ON LETTER HEAD OF BIDDER WITH DETAIL ADDRESS AND CONTACT NUMBERS

To: The Principals,
Daanish Schools (Boys & Girls),
Fazilpur District Rajanpur.

Subject: Undertaking – Dietary Items and LPG Tender

Dear Sir / Madam,

- a) Having examined the tender document and Annexures I / we, the undersigned, in conformity with the said document, offer to provide the said items on terms of reference to be signed upon the award of contract for the sum indicated as per Price Schedule.
- b) I / We hereby categorically confirm that the items offered by me /us are exactly to the particulars and specification as laid down in the bidding documents in all respects.
- c) I / We accept that if the required Bid Security is not furnished or our offer is found lacking in any of the requirement of tender notice/bidding documents, it may be ignored.
- d) I / We undertake, if my / our proposal is accepted, to provide the items comprise in the contract within time frames/delivery period that will be specified in purchase orders issued during contract period.
- e) I / We agree to execute a contract in the form to be communicated by the school, incorporating all agreements with such alterations or additions thereto as may be necessary to adapt such agreement to the circumstances of the standard.
- f) I / We understand that you are not bound to accept a lowest or any bid you may receive, not to justify for rejection of any bid and that you will not defray any expenses incurred by us in bidding.
- g) I / We also declare that any of the Divisions / Departments of the Federal and Provincial Governments has not declared us blacklisted on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and are aware of the relevant provisions of the Bid Document.
- h) It is further certified that none of the owner / director or representative or any other in this firm / company is / are black listed.
- i) I / We also hereby confirm that in case of declared successful bidder the items will be supplied as per tender specifications and in case of failure, the procuring agency reserves the rights to forfeit the performance guarantee including blacklisting the firm.
- j) It is certified and undertaken that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of tender and are liable to any punitive action for furnishing false information/ documents.

Date _____

Signature with Stamp