



**PUNJAB DAANISH SCHOOLS & CENTRES OF EXCELLENCE  
AUTHORITY**

**CENTRE OF EXCELLENCE (GIRLS) HAFIZABAD**

**FEMALE TEACHERS REQUIRED**



Punjab Daanish Schools and Centers of Excellence Authority, Government of the Punjab offers opportunities to highly dynamic and committed professionals in **ACADEMIC STAFF** category to serve at **CENTRE OF EXCELLENCE GOVERNMENT GIRLS HIGHER SECONDARY SCHOOL NO.1 HAFIZABAD.**

**Grade/Monthly Salary**

- PDS&CEA OG-I Pay Scale Rs. 40,000/- (per month) during probation period & Rs. 70,197/- (per month) after confirmation.

**Essential Pre-requisites**

- Maximum Age: 55 years
- Qualification: Masters' Degree or equivalent with a minimum of 2<sup>nd</sup> division.

**Preferred Experience & Credentials**

- Teaching experience in well-reputed English Medium institution. Well-groomed personality with progressive disposition.
- Good English Communication Skills. Socio-affective Skills.

Sr. No.	Name of Post / Subject	No. of Posts	Qualification / Experience
1.	English Teacher	01	<ul style="list-style-type: none"> <li>• 16 years education [Master's degree / BS / BA (Hons)] degree in English language / Literature / TEFL / TESOL with minimum 2<sup>nd</sup> division or 2.65 CGPA (out of 4) or 3.65 CGPA (out of 5) from an HEC recognized institution.</li> <li>• M.Ed/B.Ed qualification will be given due advantage.</li> <li>• Sound knowledge of English grammar and composition.</li> <li>• Excellent written and verbal communication skills, with emphasis on flawless pronunciation.</li> <li>• Ability for creative writing and mastery of literary genres will be of additional value.</li> </ul>
2.	General Science Teacher	01	<ul style="list-style-type: none"> <li>• 16 years education [Master's degree / BS / BSc (Hons) / BA (Hons)] degree in Biology / Physics / Chemistry with minimum 2<sup>nd</sup> division or 2.65 CGPA (out of 4) or 3.65 CGPA (out of 5) from an HEC recognized institution.</li> <li>• M.Ed/B.Ed qualification will be given due advantage.</li> <li>• Experience/Character Certificates from the previous employer/s.</li> </ul>
3.	Home Economics Teacher	01	<ul style="list-style-type: none"> <li>• 16 years education [Master's degree/ BS/ BA (Hons)] degree in Home-Economics with minimum 2<sup>nd</sup> division or 2.65 CGPA (out of 4) or 3.65 CGPA (out of 5) from an HEC recognized institution.</li> <li>• M. Ed/ B. Ed qualification will be given due advantage.</li> </ul>

**Process / Conditions**

- Applicants shall attach with their applications a detailed resume (CV), 2 x Photographs and certified copies of educational / experience certificates, CNIC duly attested should reach in **CENTRE OF EXCELLENCE GOVERNMENT GIRLS HIGHER SECONDARY SCHOOL NO. 1 HAFIZABAD.**
- Please clearly mark on the envelope, "For the post of \_\_\_\_\_."
- Interested candidates may apply in confidence by sending their credentials to the undersigned on or before **24<sup>th</sup>, August 2021.** Candidates may also submit their applications in the school office in person during working hours.
- Only shortlisted candidate will be called for test / interview. Date of written / or any other test will be given later, if required.
- After test only shortlisted / selected candidates will be called for interview.
- All appointments will be on contract basis for a period of 02 years initially.
- **No TA/DA** will be admissible to the candidates shortlisted for test/interview.
- All selected applicants will be required to submit medical certificate(s) and police clearance certificate.
- School Principal/PDS&CEA Head Office has the right to reject any or all applications with / without any reason and its decision will not be challengeable in any court of law.

IPL-7908

PRINCIPAL, CENTRE OF EXCELLENCE GOVERNMENT GIRLS HIGHER SECONDARY SCHOOL NO. 1  
ADDRESS: QATAL GARHA CHOWK HAFIZABAD PH: 0547-585013