

**Thursday**

April 1, 2021



**PUNJAB DAANISH SCHOOLS & CENTRES OF EXCELLENCE AUTHORITY**  
**CENTRE OF EXCELLENCE (BOYS & GIRLS), D.G. KHAN**  
**FEMALE TEACHERS REQUIRED**



Punjab Daanish Schools and Centres of Excellence Authority, Government of the Punjab offers opportunities to highly dynamic and committed professionals in ACADEMIC STAFF category to serve at CENTRE OF EXCELLENCE (GIRLS), DERA GHAZI KHAN AND CENTRE OF EXCELLENCE (BOYS), DERA GHAZI KHAN:-

**Grade/Monthly Salary**

• PDS&CEA 06-1 Pay Scale Rs.40,000/- (per month) during probation period & Rs.70,197/- (per month) after confirmation,

**Essential Pre-requisites**

• Maximum Age: 55 years

• Qualification: Masters' Degree with a minimum of 2<sup>nd</sup> division.

**Preferred Experience & Credentials**

• Teaching experience in well-reputed English Medium institution and well-groomed personality with progressive disposition. Good English Communication and Socio-affective Skills.

Sl. No. / Subject	No. of Posts	Boys	Girls	Qualification / Experience
1. English Teacher	3			<ul style="list-style-type: none"> <li>• 16 years education [Master's degree / BS / BA (Hons)] degree in English Language / Literature / TEL / TEL / TESOL with minimum 2<sup>nd</sup> division or 2.65 CGPA (out of 4) or 3.65 CGPA (out of 5) from an HEC recognized institution.</li> <li>• M.Ed/B.Ed qualification will be given due advantage.</li> <li>• Sound knowledge of English grammar and composition.</li> <li>• Excellent written and verbal communication skills, with emphasis on flawless pronunciation.</li> <li>• Ability for creative writing and mastery of literary genres will be of additional value.</li> </ul>
2. Social Studies Teacher	3			<ul style="list-style-type: none"> <li>• 16 years education [Master's degree / BS / BSc (Hons) / BA (Hons)] degree in History / Social Studies / Pakistan Studies / International Relations / Political Science with minimum 2<sup>nd</sup> division or 2.65 CGPA (out of 4) or 3.65 CGPA (out of 5) from an HEC recognized institution.</li> <li>• M.Ed/B.Ed qualification will be given due advantage.</li> </ul>
3. Ismaili Teacher	3			<ul style="list-style-type: none"> <li>• 16 years education [Master's degree / BS / BSc (Hons) / BA (Hons)] degree in Ismaili / Islamic Studies / Shari'ah ul Madinah from Wifaq ul Madaris / Tanzeem ul Madaris with minimum 2<sup>nd</sup> division or 2.65 CGPA (out of 4) or 3.65 CGPA (out of 5) from an HEC recognized institution.</li> <li>• M.Ed/B.Ed qualification will be given due advantage.</li> <li>• Courses in Ismaili and Arabic will be given due advantage.</li> </ul>
4. Home Economics	2			<ul style="list-style-type: none"> <li>• 16 years education [Master's degree/ BS/ BA (Hons)] degree in Home-Economics with minimum 2<sup>nd</sup> division or 2.65 CGPA (out of 4) or 3.65 CGPA (out of 5) from an HEC recognized institution.</li> <li>• M. Ed/ B. Ed qualification will be given due advantage.</li> </ul>
5. Naid Qasid / Office Boy (DS-01) (on disabled quota)	1			<ul style="list-style-type: none"> <li>• Minimum Middle (Class-VIII) or equivalent.</li> <li>• Experience/Character Certificates from the previous employer/s, if any.</li> </ul>

**Process / Conditions:**

- Applicants shall attach with their applications a detail resume (CV), 2 x Photographs and certified copies of educational / experience certificates. **CIIC** duly attested should reach in **CENTRE OF EXCELLENCE (GIRLS), D.G. KHAN AND CENTRE OF EXCELLENCE (BOYS), D.G. KHAN**(Post of Naid Qasid / Office Boy (DS-01) on Disabled Quota only).
- Please clearly mark on the envelope, "For the post of \_\_\_\_\_".
- Interested candidates may apply in confidence by sending their credentials to the undersigned on or before **20 APRIL 2021**. Candidates may also submit their applications in the school office in person during working hours.
- Only shortlisted candidate will be called for test / interview. Date of written / or any other test will be given later, if required.
- After test only shortlisted / selected candidates will be called for interview.
- All appointments will be on contract basis for a period of 02 years initially.
- **No TA/DA** will be admissible to the candidates shortlisted for test/interview.
- The applications submitted by the candidates will be at the risk and cost of the applicants. Any information found bogus at any stage during induction or later in service, will result in termination of candidature or employment thereof.
- These posts are school specific / vacant and after appointment, the selected candidate(s) can be transferred/posted to any other Daanish / Centre of Excellence School located in Punjab Province.
- All selected applicants will be required to submit medical certificate(s) and police clearance certificate.
- School Principal/PDS&CEA Head Office has the right to reject any or all applications with / without any reason and its decision will not be challengeable in any court of law.

**NOTE:** 01x post of Naid Qasid / Office Boy (DS-01) for Boys Campus for the persons with Disabilities (PWD) and preference will be given to those having 'Disability' according to the rules.

**For Disabled Persons:**

Persons are physically disabled (handicapped/disabled due to injury or disease or congenital deformity such as polio) can apply. Disability certificates issued by the "Social Welfare / Bah-cu-Maal" must be attached (mandatory).

**PRINCIPAL, CENTRE OF EXCELLENCE (BOYS & GIRLS), DERA GHAZI KHAN**

Address: Boys Campus: Jail Road Dera Ghazi Khan

Address: Girls Campus: Jail Road Near Ghazi Medical College Dera Ghazi Khan

Ph. No. Boys Campus: 064-9260065 | Girls Campus: 064-9260202